



# Meadow Vale Primary

## CHARGING AND REMISSIONS POLICY

Review date	May 2023
Next review	May 2024
Ratified by	

### Vision Statement

## **Introduction**

The policy has been informed by the LA policy, DfE guidance and with reference to the Education Act 1996.

## **Equality impact**

This policy will ensure that charges and remissions are applied consistently and fairly, and that they enable all pupils to access provision regardless of their families' financial circumstances.

## **Policy statement**

The purpose of the policy is to ensure that, during the school day, all children have full and free access to a broad and balanced curriculum in line with the vision, aims, and values of the school. 'School hours' are those in which the school is actually in session, not the break in the middle of the day. During the school day all activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials and equipment. It excludes charges made for teaching an individual pupil or groups of up to four pupils to play a musical instrument.

Any other activity which takes place wholly or mainly outside school hours, ***before school, after school*** and residential, is defined as an 'optional extra' activity and the Governing Body reserve the right to charge to meet the cost of the provision of the activity. Unless the teaching is an essential part of the National Curriculum we will make a charge in the form of voluntary contributions.

## **Voluntary contributions**

Voluntary contributions may be made for activities taking place during or outside the school day. However, no child is to be excluded because his/her parents/carers did not contribute to funds. It is permissible to warn parents in advance that unless a majority is willing to make a contribution, the activity will not take place.

## **Day visits / Visitors**

Voluntary contributions may be sought for activities during the school day that will enhance, enrich and bring relevance to the curriculum which entail additional costs such as transport, entrance fees, extra supervisory staff and insurance. In these circumstances no pupil will be prevented from participating because his/her parents cannot or will not make a contribution.

If insufficient voluntary contributions are received, the Governing Body reserve the right to cancel the visit.

Any charge made in respect of individual pupils must not exceed the actual cost of providing the optional extra activity, divided equally by the number of pupils participating. It must not therefore include an element of subsidy for any other pupils wishing to participate in the activity whose parents are unwilling or unable to pay the full charge.

## **Charges for out of school activities**

An activity that takes place outside school hours cannot be charged for if it is an essential part of the syllabus of a prescribed examination or is required to fulfil statutory duties relating to the National Curriculum or to religious education. Any other activity which takes place wholly or

mainly outside school hours, ***before school, after school*** and residential, is defined as an 'optional extra' activity and can be charged for.

### **Craft & Cookery**

No charge will be made for materials to be used in craft and home economics lessons, although a charge may be levied if parents have indicated in advance that they wish to own a finished article. Any charge will not exceed the cost of materials. Alternatively, the parent may be required to provide the materials in question.

### **Damage to Property**

The Governing Body reserves the right to ask parents to contribute to the cost of repairs or of replacing defaced, damaged or lost property where this is a result of a pupil's inappropriate behaviour.

### **REMISSIONS**

The Governing Body does not wish to see any child disadvantaged by virtue of the fact that their parent(s) are unable to pay. The Governing Body will give consideration to remitting all or part of any charges payable by a parent of a pupil in all other instances pursuant to its charging policy.